

CONFIDENTIAL
SUBJECT: Travel to Pacific MIRS.

TO A. C. of S., G-2

FROM Chief, MIS

DATE 7 Dec 44 COMMENT NO 1
NAME & TEL. RLH-72189

1. To obtain maximum efficiency in the work of the Pacific MIRS at the earliest possible date, it is essential that the Chief, MIS, be in a position to maintain close and prompt liaison between the MIS Section in Washington and the document activities of the Pacific MIRS at Camp Ritchie.

2. In general, the personnel involved in such liaison are those whose technical knowledge becomes necessary at unpredictable times for the accurate translation or interpretation of documents being worked on by the Pacific MIRS.

3. Colonel Lovell, Chief of the Military Branch, Research Unit, feels that the present administrative procedure necessary for issuance of Travel Orders in such cases is unnecessarily time-consuming and cumbersome, and recommends that the Chief, MIS, be authorized to send specially qualified personnel to the Pacific MIRS, Camp Ritchie, for occasional short periods on the basis of a broad policy directive from the Office of the A. C. of S., G-2, without requiring specific permission from that office in each individual case.

4. I agree with Colonel Lovell that the proposed procedure will speed up the administrative process without sacrificing other recognized and proper control features.

5. To carry out Colonel Lovell's proposal I recommend that the following procedure be authorized:

a. In cases of military personnel detailed to the Pacific MIRS for periods of 24 hours or less, travel to be directed by verbal orders of the Chief, MIS.

b. Military personnel detailed to the Pacific MIRS for periods greater than 24 hours: the travel be directed by the Chief, MIS, and written orders be obtained through the Personnel Branch.

c. In all cases involving civilians appropriate written orders be issued as approved by Chief, MIS.

d. All such temporary tours of duty will be coordinated with the Commanding General, MITC, to effect administrative arrangements and to provide transportation by available staff cars. Special staff car trips will not be made.

e. It is recommended that per diem be not allowed for such trips.

/s/ Russ Osman

R. A. OSMUN,
Brigadier General,
Chief, Military Intelligence Service.

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TO MIS

FROM G-2

DATE Dec 8 COMMENT NO. 2

Par 5b, d and e of Comment 1 approved.

Par 5a and c approved only in cases of travel by military and civilian personnel for periods of absence from Washington of less than 24 hours and not involving overnight stay at Ritchie.

/s/ C Bissell

TO Director of Intell
(Thru Deputy C/MIS)

/s/ CWC

For implementation

/s/ RAO

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